



# Application

## 2024 COMMUNITY GRANT PROGRAM

The Community Foundation of the Brazos Valley is accepting applications from nonprofit organizations within the Brazos Valley for community grants of up to \$1,000.00 for initiatives and programs that support the Community Foundation's mission of enhancing the quality of life in the Brazos Valley. Qualifying nonprofit organizations must have IRS 501(c)(3) tax-exempt status.

Given limited funding, the Foundation will only consider funding for **ONE-TIME NEEDS** or **START-UP EXPENSES FOR NEW PROGRAMS/INITIATIVES**; funding **WILL NOT** be provided for on-going program expenses. Programs/projects must address specific community issues; **this year's funding also includes field of interest grants for housing & health care, and women's issues**. Grants will not be made to underwrite or sponsor fundraising, public relations events or administrative expenses [e.g., brochures, current programs, etc...].

Grant recipients will be notified no later than November 1 and will be presented during the Community Foundation's 6<sup>th</sup> Annual Brazos Valley Gives Celebration of Philanthropy [mid-November; date to be determined]. Grant recipients will be required to provide a summary report at the end of the project, following the expenditure of funds. **Grantees that do not submit a final summary report will be ineligible for grant funding the following year.**

To apply, please provide the information requested below. Only one application per organization will be considered. Incomplete applications or applications missing required information will not be considered. **Applications must be received via e-mail no later than 5 p.m. on Friday, October 4 [postmarked no later than October 4].** Mail, email or drop off your grant application to:

Community Foundation of the Brazos Valley  
P.O. Box 2622 · Bryan, TX 77805-2622 [physical address: 1733 Briarcrest Drive, Suite 209 – Bryan, Texas]  
[cfbvcommunitygrant@gmail.com](mailto:cfbvcommunitygrant@gmail.com) [must be received via email by 5 p.m. on Friday, October 4]

## GRANT APPLICATION

### Funding Request Addressing Specific Community Needs:

- One-time need     Start-up for new program/initiative

### Field of Interest Grant Request: [please check all that apply]

- Housing and Health Care     Children     Women's Issues  
 Community Viability and Environment     Other \_\_\_\_\_

### County[ies] Served within the Brazos Valley: [please check all that apply; multi-county efforts are encouraged]

- Brazos     Grimes     Madison     Washington  
 Burleson     Leon     Robertson

Name of Organization: \_\_\_\_\_

Organization Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ E-Mail: \_\_\_\_\_ Website: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Title: \_\_\_\_\_

State the mission of your organization: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

How will the grant funding be used?  
\_\_\_\_\_  
\_\_\_\_\_

How will this funding advance the mission of your organization?  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Describe the goals of your program/project. How will it impact the quality of life in your community?  
\_\_\_\_\_  
\_\_\_\_\_

What is the age range and how many individuals will benefit from this funding request?  
\_\_\_\_\_  
\_\_\_\_\_

What will you do if you do not receive full funding? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Amount Requested \$ \_\_\_\_\_ Total Cost of Project: \$ \_\_\_\_\_

Organization's Annual Budget \$ \_\_\_\_\_ Does your organization apply for other grants? \_\_\_\_\_

Time in which grant funds will be spent: From \_\_\_\_\_ To \_\_\_\_\_

Does your Board meet regularly? \_\_\_\_\_ How frequently? \_\_\_\_\_

**Required attachments:**

1. Copy of 501(c)(3) determination letter.
2. Current list of Board members and mailing address [physical address and email]

This form must be reviewed and signed by the nonprofit executive director and/or board chair.

\_\_\_\_\_  
Executive Director Date

\_\_\_\_\_  
Board Chair Date